

December 13, 2023

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.
Selectmen present: Lincoln Cooper, Jack Joslyn & David Shippee.

Staff present: Susanne Tetreault, Sherri Soucy

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: Peter Grillo, Victoria Robinson-Lewis, Ted Friend, Superintendent of Sterling Memorial School, Courtney Brannon, Business Manager Sterling Memorial School

Approval of Minutes: D. Shippee made a motion, seconded by J. Joslyn, to approve the 12/06/2023 meeting minutes. Motion carried 3-0.

Correspondence: None

Unfinished Business:

New Business:

a. Approval of Bills None

b. Consider & Act on Cyber Communications Inc. replacing outdated analog system to a new digital system including appropriate radios to operate on the system \$87,933.91. Courtney Brannon, Business Manager for the Sterling Public School explained the need to upgrade the radio. The project being proposed would replace equipment at the existing tower and include a secondary site located at the school itself for licensed internal communications amongst staff and faculty. This project will switch the system from an outdated analog system to a new digital system and include the appropriate radios to operate on the system. D. Shippee made a motion seconded by J. Joslyn to award Cyber Communications Inc. to replace outdated analog system to a new digital system including appropriate radios to operate on the system in the amount of \$87,933.91 pending Board of Finance approval and Town Meeting Approval. Motion carried 3-0.

c. Consider and Act on Re-appointment of Geoffrey Cooper to a (1 yr term expiring 12/31/2024) on the Voluntown/Sterling Transfer Station J. Joslyn made a motion seconded by D. Shippee to re-appoint Geoffrey Cooper to a one (1) year term expiring on 12/31/2024 to the Voluntown/Sterling Transfer Station. Motion carried 3-0.

d. Consider & Act on Re-appointment of Lynn Hopkins, Lincoln Cooper, Mike Morneau, Kris Delrusso, Natasha Ignacio, Jacquie Angelone, Russell Bonner, Andrew Molodich, Darlene Larned, Theresa Carpentier to a (4 yr. term expiring 1/2/2028) on the Family Day Committee D. Shippee made a motion seconded by J. Joslyn to re-appoint Lynn Hopkins, Lincoln Cooper, Mike Morneau, Kris Delrusso, Natasha Ignacio, Jacquie Angelone, Russell Bonner, Andrew Molodich, Darlene Larned, Theresa Carpentier to a (4 yr. term expiring 1/2/2028) to the Family Day Committee. Motion carried 3-0.

e. Request for Refund of Driveway Aprons – A. Kausch & Sons Lot 5m-465 Main St and 473 Main St. Andrew Kausch from A. Kausch & Sons LLC has requested release of driveway bonds for Lot 5m-465 Main Street and 473 Main St. totaling \$3000.00 (\$1500.00 per driveway). L. Cooper reported that both aprons have been properly installed. J. Joslyn made a motion seconded by D. Shippee to release both driveway bonds \$1500.00 per driveway totaling \$3,000.00 to A. Kausch & Sons for Lot 5m-465 Main St and 473 Main St. Motion carried 3-0.

D. Shippee made a motion seconded by J. Joslyn to amend the agenda Consider & Act on 2022-2023 Board of Selectmen Budget Transfers. Motion carried 3-0.

Consider & Act on 2022-2023 Board of Selectmen Budget Transfers. S. Soucy, Treasurer submitted to the Board of Selectmen FY 2022-2023 Budget Transfer Request. D. Shippee made a motion, seconded by J. Joslyn to request the Board of Finance to make the following transfers to the Board of Selectmen's 2023-2023 Budget in the amount of \$43,278.50. Motion carried 3-0.

Any Other Business to Come Before the Board of Selectmen: Code of Conduct – L. Cooper stated that we are preparing a Code of Conduct that will apply to all elected officials, all advisory boards, all commission members, and Town Employees. The Employee handbook is also being updated and will be re-distributed to all Town Employees. - D. Shippee reported that at the CCM Convention he spoke with a Grant Writing and Administration Consulting Firm. The firm specializes in consulting services, grant preparation, writing and administrative services. In January a representative will be here to introduce themselves and answer questions.

Adjournment: J. Joslyn made a motion, seconded by D. Shippee to adjourn at 6:25 p.m. Motion carried 3-0.

Attest: *Susanne Tetreault*
Recording Secretary